

**Rensselaer Polytechnic Institute  
Service Center Funding Authorization Form  
Micro- and Nano- Fabrication Clean Room**

**Authorizer Information**

**User Information**

( Please Print)

Department: \_\_\_\_\_

User Name: \_\_\_\_\_

Name: \_\_\_\_\_

Nickname: \_\_\_\_\_

RPI Address: \_\_\_\_\_

Project Title: \_\_\_\_\_

Phone: \_\_\_\_\_

User's Phone: \_\_\_\_\_

e-Mail: \_\_\_\_\_

User's e-Mail: \_\_\_\_\_

Do you work on more than one project:

Yes	No
-----	----

Project Code: \_\_\_\_\_

Select One

FOAPA Information	Fund	Org	Account	Program	Activity	End Date (1)	Home ORG (2)
Must Be Completed:							

*(1) If using a restricted (A, B, or F) fund, an end date and a home organization must be provided.*

*(2) The home org. will be charged if a research fund is over expended or if charges are past the project end date.*

Please send a monthly statement of services: Yes      No

*Select One*

Funding Authorization Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*PI Signature for Research Funds*

Funding Authorization Printed Name: \_\_\_\_\_

Financial Manager Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Financial Manager Printed Name: \_\_\_\_\_

This form authorizes Micro- and Nano- Fabrication Clean Room to automatically charge the fund(s) above for services provided

**\*\* Please note that your signature authorizes us to give a MNCR Access Card to the user. You, as the authorizer, are responsible for all fees charged to that card until the Card is returned to a Clean Room Staff Member. When you no longer support the user, you agree to collect and return the Card.**

Please Return this form to the Clean Room Manager:  
MNCR Authorization Form Version 2.0 Rev. 091313